

<p style="text-align: center;">YANKEE SPRINGS TOWNSHIP PUBLIC HEARING</p> <p style="text-align: center;"><u>BOARD OF TRUSTEES Special Meeting</u></p> <p style="text-align: center;">2022/2023 Budget Adoption Wednesday, June 22, 2022 6:00 pm Yankee Springs Township Hall 284 N. Briggs Rd., Middleville, Michigan 49333</p> <p style="text-align: center;">MINUTES</p>	<p style="text-align: center;">MINUTES Page 1 of 5 YS Board of Trustees – Public Hearing June 22, 2022</p>
<p>Meeting called to order at 6:00 PM by Supervisor Rob Heethuis</p> <p>PLEDGE OF ALLEGIANCE</p> <p>INVOCATION</p> <p>Roll Call: Mike Cunningham, Rob Heethuis, Larry Knowles, Dave VanHouten, Deb Mousseau (All Present)</p> <p>Staff Present: Sandy Marcukaitis, Dennis Buist</p> <p>Visitors: 6</p>	<p style="text-align: center;">PLEDGE OF ALLEGIANCE</p> <p style="text-align: center;">INVOCATION</p> <p style="text-align: center;">ROLL CALL</p>
<p><u>ADDITIONS/CHANGES TO AGENDA:</u></p> <p><i><u>Motion by Heethuis with support from Cunningham to add the approval of the renovation project monthly auto payment to the agenda. Roll Call Vote: VanHouten: yes; Heethuis: yes; Knowles: yes; Cunningham: yes; Mousseau: yes.</u></i></p> <p>Yes: 5, No: 0. MOTION CARRIED</p> <p><i><u>Motion by Heethuis with support from Mousseau to add a discussion and possibly a roll call vote on the parking lot project. Roll Call Vote: Cunningham: yes; Knowles: yes; Mousseau: yes; Heethuis: yes; VanHouten: yes.</u></i></p> <p>Yes: 5, No: 0. MOTION CARRIED</p> <p><i><u>Motion by Cunningham with support from Mousseau to accept the agenda. Roll Call Vote: Mousseau: yes; Heethuis: yes; Knowles: yes; Cunningham: yes; VanHouten: yes.</u></i></p> <p>Yes: 5, No: 0. MOTION CARRIED</p>	<p style="text-align: center;">MOTION TO ADD APPROVAL OF AUTOMATIC PAYMENT TO THE AGENDA</p> <p style="text-align: center;">MOTION TO ADD PARKING LOT EXPANSION PROJECT TO THE AGENDA</p> <p style="text-align: center;">MOTION TO ACCEPT THE AGENDA</p>
<p><i><u>Motion by Heethuis with support from Mousseau to open the public hearing. Roll Call Vote: Mousseau: yes; Heethuis: yes; Cunningham: yes; Knowles: yes; VanHouten: yes.</u></i></p> <p>Yes: 5, No: 0. MOTION CARRIED</p> <p>The GLASWA water system budget for fiscal year 2022/2023 and the Yankee Springs Township budget for fiscal year 2022/2023 were proposed at the workshop last week. The</p>	<p style="text-align: center;">MOTION TO OPEN PUBLIC HEARING</p>

budgets have been available for anyone to review in the office. The budgets have been amended based on the changes that were agreed to in last week's workshop.

Diane Gaertner: Based on the proposed budget will there be any increase in millage or anything that will affect the taxpayers?

- Heethuis: No, there will be no tax increase.
- Cunningham: depending on the precinct you are in there will be two proposals on the ballot in August: one to renew the fire and EMS millage, and the Wayland School District will have the library issue and Wayland School bond issue. The fire and EMS proposal is a renewal, not new taxes.

Jim Whetmore: Does this cover the sewer system or just the water?

- Knowles: It is the budget for the Yankee Springs Water System, not GLASWA. The only way they are tied together is Yankee Springs hires GLASWA to run the water system for them.

Jim Whetmore: Is the trailer park's water issue being addressed?

- Heethuis: We tried to expand to help them but the trailer park is a business. When we went through EGLE and our engineers and were coming up with a plan to expand to the northwest corner it was coming along fairly well. EGLE then advised YES (owners of the trailer park) that they would not have to put in a tower. At that point YES started looking at different options and decided that without the tower they did not need to partner with the township and they are taking care of it on their own.
- The township has committed to a study and engineering design to expand our water system in the future.

Motion by Cunningham with support from Mousseau to close the public hearing. Roll Call
Vote: VanHouten: yes; Mousseau: yes; Heethuis: yes; Cunningham: yes; Knowles: yes.

MOTION TO CLOSE
PUBLIC HEARING

Yes: 5, No: 0. MOTION CARRIED

Motion by Cunningham with support from Heethuis to adopt Yankee Springs Township Water System Budget 2022/2023 as presented from Gun Lake Area Sewer & Water Authority.
Roll Call Vote: Mousseau: yes; Heethuis: yes; Knowles: yes; VanHouten: yes; Cunningham: yes.

MOTION TO ADOPT
2022/2023 WATER
SYSTEM BUDGET

Yes: 5, No: 0. MOTION CARRIED

Motion by Heethuis with support from Mousseau to adopt RESOLUTION NO. 06-22-22-1: YANKEE SPRINGS TWP. PROJECTED BUDGET 2022-2023 General Fund 101 with projected REVENUE of \$2,818,185. Roll Call Vote: Cunningham: yes; Mousseau: yes; Heethuis: yes; Knowles: yes; VanHouten: yes.

MOTION TO ADOPT
RESOLUTION
NO. 06-22-22-1

Yes: 5, No: 0. MOTION CARRIED

Motion by Knowles with support from Mousseau to adopt RESOLUTION NO. 06-22-22-2: YANKEE SPRINGS TWP. PROJECTED BUDGET 2022-2023 General Fund 101 with projected EXPENSES of \$2,818,185. Roll Call Vote: Knowles: yes; VanHouten: yes; Heethuis: yes; Mousseau: yes; Cunningham: yes.

MOTION TO ADOPT
RESOLUTION
NO. 06-22-22-2

Yes: 5, No: 0. MOTION CARRIED

Motion by VanHouten with support from Heethuis to adopt RESOLUTION #06-22-22-3: 211 account - YST Fire Equipment Purchase Fund with Projected Revenue: \$201,000 & Expenses: \$177,500. Roll Call Vote: VanHouten: yes; Mousseau: yes; Heethuis: yes; Cunningham: yes; Knowles: yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by Mousseau with support from Heethuis to adopt RESOLUTION #06-22-22-4: Special Assessments (Weeds) Account 213 with projected Revenue: \$38,000 & Expenditures: \$38,000. Roll Call Vote: Knowles: yes; VanHouten: yes; Heethuis: yes; Mousseau: yes; Cunningham: yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by Cunningham with support from Mousseau to adopt RESOLUTION #06-22-22-5: Veterans Memorial Fund 293 with projected Revenue: \$860 & Expenditures: \$4,000. Roll Call Vote: Knowles: yes; Cunningham: yes; Heethuis: yes; VanHouten: yes; Mousseau: yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by Heethuis with support from Mousseau to adopt RESOLUTION #06-22-22-6: Liquor Control Fund Account 212 with projected Revenue: \$3,370 & Expenditures: \$2,655. Roll Call Vote: Knowles: yes; Heethuis: yes; Cunningham: yes; VanHouten: yes; Mousseau: yes.

Yes: 5, No: 0. MOTION CARRIED

RESOLUTION #06-22-22 A: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS:

Motion by Knowles with support from Mousseau to adopt RESOLUTION #06-22-22 A1: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS: Supervisor at the yearly amount of \$28,308.96/\$2,359.08/monthly. Roll Call Vote: Cunningham: yes; Mousseau: yes; Knowles: yes; VanHouten: yes; Heethuis: yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by VanHouten with support from Mousseau to adopt RESOLUTION #06-22-22 A2: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS: Clerk - for the yearly amount of \$29,955.96/\$2,496.33 monthly. Roll Call Vote: Cunningham: yes; Mousseau: yes; VanHouten: yes; Heethuis: yes; Knowles: yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by Heethuis with support from Knowles to adopt RESOLUTION #06-22-22 A3: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS: Treasurer at the yearly amount of \$28,308.96/\$2,359.08 monthly with SET Treasurer Salary at \$6,257.52/\$521.46 monthly. Roll Call Vote: Cunningham: yes; VanHouten: yes; Mousseau: yes; Heethuis: yes; Knowles: yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by Mousseau with support from Heethuis to adopt RESOLUTION #06-22-22 A4: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS:

MINUTES
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YS Board of Trustees –
Public Hearing
June 22, 2022

MOTION TO ADOPT
RESOLUTION
NO. 06-22-22-3

MOTION TO ADOPT
RESOLUTION
NO. 06-22-22-4

MOTION TO ADOPT
RESOLUTION
NO. 06-22-22-5

MOTION TO ADOPT
RESOLUTION
NO. 06-22-22-6

MOTION TO ADOPT
RESOLUTION
NO. 06-22-22 A1:
SALARY RESOLUTION:
SUPERVISOR

MOTION TO ADOPT
RESOLUTION
NO. 06-22-22 A2:
SALARY RESOLUTION:
CLERK

MOTION TO ADOPT
RESOLUTION
NO. 06-22-22 A3:
SALARY RESOLUTION:
TREASURER

MOTION TO ADOPT
RESOLUTION
NO. 06-22-22 A4:
SALARY RESOLUTION:
TRUSTEE

Trustee the yearly amount of \$4,555.44/\$379.62 monthly. Roll Call Vote: Heethuis: yes; VanHouten: yes; Knowles: yes; Cunningham: yes; Mousseau: yes.

Yes: 5, No: 0. **MOTION CARRIED**

Motion by Cunningham with support from Heethuis to adopt RESOLUTION #06-22-22 A5: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS:

Constable/Liquor Inspector at the amount of \$88.53 per meeting attended (as Constable) and \$2,445.42/\$203.79 monthly (for Liquor Inspector). Roll Call Vote: Mousseau: yes; Heethuis: yes; Knowles: yes; Cunningham: yes; VanHouten: yes.

Yes: 5, No: 0. **MOTION CARRIED**

Motion by Mousseau with support from Heethuis to adopt Salary Resolution No. 06-22-22B: Appointed Personnel and Hourly Employees. Roll Call Vote: Cunningham: yes; VanHouten: yes; Knowles: yes; Heethuis: yes; Mousseau: yes.

Yes: 5, No: 0. MOTION CARRIED

Discussion: The bulk of the ARPA funds have been included in the budget that was adopted, but that does not mean the other projects on the ARPA list will not be completed. These items will be prioritized and reviewed at a future meeting to decide if some of them will be included in the capital budget for the year.

Motion by Heethuis with support from Mousseau to approve establishing automatic withdrawal by HCB in the amount of \$5,689.47 monthly for the office renovation loan payment for a maximum of 120 months. Roll Call Vote: Knowles: yes; Mousseau: yes; Cunningham: yes; VanHouten: yes; Heethuis: yes.

Township parking lot expansion project: The engineers feel that \$100,000 is a valid amount for the parking lot expansion to be done in September or October. It is already in the budget as ARPA funds have been allocated to cover the cost. Even if approved now the Board will still have the right to turn down the bids if none are acceptable. This authorizes Fleis and Vandenbrink to work on the documents and put the project out for bid.

Motion by Heethuis with support from Cunningham to approve the township parking lot expansion project for \$100,000 and authorize Fleis and Vandenbrink to request bids for the completion in 2022 or the first part of 2023. Roll Call Vote: Knowles: yes; VanHouten: yes; Heethuis: yes; Mousseau: yes; Cunningham: yes.

Yes: 5, No: 0. **MOTION CARRIED.**

PUBLIC COMMENT: (Limit 3 minutes)

Diane Gaertner: Wondered who is the constable and liquor inspector and what they do. Dennis Buist responded that he is the liquor inspector and this involves inspecting all the establishments in Yankee Springs Township that sell liquor.

Sandy Marcukaitis: Thanks for approving the parking lot!

BOARD COMMENT:

Cunningham: Wanted to let the Board know that Rob and Mike did meet with Fleis and

**MOTION TO ADOPT
RESOLUTION
NO. 06-22-22 A5:
SALARY RESOLUTION:
CONSTABLE/LIQUOR
INSPECTOR
DRAFT MINUTES**

**MOTION TO ADOPT
RESOLUTION
NO. 06-22-22B: SALARY
RESOLUTION:
APPOINTED
PERSONNEL AND
HOURLY EMPLOYEES**

**MOTION TO APPROVE
ESTABLISHING
AUTOMATIC
PAYMENTS FOR THE
OFFICE RENOVATION
LOAN**

**MOTION TO APPROVE
PARKING LOT
EXPANSION PROJECT**

PUBLIC COMMENT

BOARD COMMENT

Vandenbrink and Dave from the contractor today and the most important thing is that the start date will be the week of July 18. The elections are secure and will not need to be moved. Target for completion is April or May of 2023. Office addition to be done by the end of the year and then the staff will move into that building and they will then transition into the hall and old office. Talked about a lot of things including the parking lot space needed and possibility of adding extra projects. Will have meetings twice a month once they get started for review.

Heethuis: Very good meeting. It was nice to see that he is using a lot of local subcontractors. It was a good meeting.

Knowles: Some of the ZBA and Planning Commission meetings, etc., will need to be held at the fire station or another location.

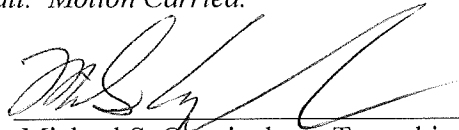
VanHouten: Continue to be very happy with what is being done by this Board and seeing things moving forward. Juggling a lot of balls and doing a good job.

Mousseau: Thank you to everyone who came out tonight.

ADJOURNMENT:

Motion by Cunningham with support from VanHouten to adjourn meeting at 6:31 PM.

Approved by all. Motion Carried.

Approved by:  Date: 8/8/2022
Michael S. Cunningham, Township Clerk

ADJOURNMENT

Respectfully submitted by:
Betsy Frigmanski, Recording Secretary
June 24, 2022